

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors- Regular Session
Tuesday, October 10, 2017 – 7:00 p.m.
Waldport High School
Waldport, Oregon

- PRESIDING:** Ron Beck, Chairman
- Present:** Ron Beck, Chairman; Amanda Remund, Vice Chairman; Karen Bondley, Liz Martin, Directors
- Excused:** Jenny Demaris, Director; Tom Rinearson, Superintendent
- Also Present:** Susan Van Liew, Acting Superintendent; Laurie Urquhart, Secretary
- Handouts:** Financial Statements as of 9/30/17; Personnel Addendum 10/10/17; Addendum-Change in NHS Graduation Date; 2017-18 WHS School Improvement Action Plan; Crestview Heights, 2017-18 School Improvement Action Plan; “The Story” with Jon Zagel, Susan Van Liew, Tiana Tucker

Call to Order- Establishment of a Quorum

Chairman Beck convened the meeting and called the session to order at 7:02 p.m. with a quorum of four board members present. Director Demaris was excused from the meeting.

Board Reports

Director Bondley noted that Rich Belloni showed her the tools her husband donated, now being used at Waldport High School.

South Area Report

-Crestview Heights Principal Kelly Beaudry provided the Board Crestview Heights’ school improvement action plan summary, noting the school has three teams this year focused on the same goals and indicators as in previous years. The three teams are the School Culture Team, the Family Involvement Team and the Authentic Learning & Curriculum Team. She noted staff are especially excited about the upcoming ocean literacy symposium, as it ties directly into their Stewardship Schools project.

-Waldport High Principal Diana MacKenzie distributed her school’s improvement plan, noting it is a living document. Their learning communities are Student Achievement, College and Career Readiness, and School Culture. The teams focus on creating, implementing and monitoring a particular area of the WHS school improvement plan.

She noted the school’s focus on improving test scores has resulted in better scores in English Language Arts and Math at all middle and high school tested grades.

Student Representatives

Principal Diana MacKenzie noted there is a difference between college eligible and college ready, and said Waldport High is striving to have college ready students. The school began participating in AVID (Advancement Via Individual Determination) this year. Several students from the high school AVID elective class explained different aspects of that program.

They described the binders that every student has, containing the bell schedule, pencil pouch, AVID motto, planner, and Cornell notes. Ms. MacKenzie stated the binders are already having an impact.

Financial Reports

Director of Business Services Julie Baldwin reported investment earnings are at 1.5%. She reported nothing unanticipated in bills/claims. The audit field work is complete; student enrollment is slowly climbing.

Chairman Beck asked about a story in the media regarding revenue in the state from marijuana sales. Ms. Baldwin reported this revenue was already factored into the funding formula and will not result in additional money to LCSD.

Superintendent's Report

Acting Superintendent Susan Van Liew recognized and thanked former teacher/ community resource liaison Ruth McDonald for her donation of \$3,500 in "Picture Perfect Science" texts for elementary schools.

Ms. Van Liew reported LCSD is joining the Oregon statewide school safety tip line, which will be available on the district website soon. This new resource is funded by the Oregon Legislature in an effort to improve school safety. It is a tip line to report things like threats, violence, bullying, drugs, self-harm and cyberbullying.

Representatives from the Oregon Department of Education visited with Toledo Elementary parents recently to glean their ideas on the how to revamp the Oregon Report Card.

Ms. Van Liew reminded board members of the Coastal Learning Symposium scheduled for October 13. This annual professional development opportunity seeks to provide educators content, activities and resources to engage students in learning about the ocean and coast. More than 20 different workshops are planned in various venues around the district.

A special edition of *District Dialog* is forthcoming, focusing on the search for a new superintendent.

Approval of the Consent Calendar

Motion 2017/18-9

On motion of Director Remund, seconded by Director Martin, the Board unanimously approved Consent Calendar items, as noted in the October 10, 2017, including:

- **Minutes, 9/12/17 Work Session;**
- **Minutes, 9/12/17 Regular Session;**
- **Regular Personnel Items and Addendum dated 10/10/17.**

Approval of Contract, LCSD and OSEA Chapter 19 (Classified Union)**Motion 2017/18-10**

On motion of Director Bondley, seconded by Director Remund, the Board unanimously approved the contract between LCSD and the Oregon School Employees Association, Chapter 19 (Classified Union) for the July 1, 2017 through June 30, 2022 time period as sent to the board under separate cover.

The agreement is retroactive to July 1, 2017. Interim Director of Human Resources Tiana Tucker remarked that the negotiations were congenial, and that the District looks forward to a continued positive labor relationship. The contract is very similar to the last one, with some language clarifications and an updated salary schedule.

Resolution- Native American Heritage Month (November)**Motion 2017/18-11**

On motion of Director Martin, seconded by Director Remund, the Board unanimously approved Resolution 2017/18-3 proclaiming the month of November as Native American Heritage month. The resolution will be distributed to schools to help honor Native Americans in our schools and community.

Declaration of Vacancy as of July 1, 2018- Superintendent**Motion 2017/18-12**

On motion of Director Bondley, seconded by Director Martin, the Board unanimously declared the position of Superintendent vacant as of July 1, 2018 and directed the Superintendent to start the process of filling the vacancy.

Addendum- Change in Newport High 2018 Graduation Ceremony Date

Newport High and Sam Case Elementary will be undergoing significant seismic upgrades due to a grant from the state of Oregon. To accommodate the construction schedule at Newport High, graduation at Newport High only will take place one week earlier than planned (June 2, 2018). Other students at Newport High will keep the original schedule, with their last day of school June 15.

Principal Jon Zagel and staff will disseminate the information so families and friends have time to plan (travel, etc.).

Budget Committee Meeting

Director of Business Services Julie Baldwin presented a proposed budget calendar for the 2018/19 year. Since that year will be the second of the state biennium, the funding level from the state is more certain. The first Budget Committee meeting is scheduled for May 15, 2018, 7:00 p.m. at Newport High. The Board will consider this date at the next meeting.

Superintendent Succession Plan- Telling the Story

Interim Director of Human Resources Tiana Tucker reported Superintendent Rinearson tasked three administrators (Susan Van Liew, Jon Zagel and her) with finding the current “state of the district.” This knowledge would then be used to help identify needs of the district and thus influence the search for a new superintendent. Ms. Tucker stated the three of them spent the last few months speaking with different departments to learn more about the work they are doing and the supports they need. She distributed a handout showing the culmination of their work.

Ms. Tucker noted the several coming retirements and administrators new to their positions, in addition to the Superintendent. “However you fill the vacancy will create needs in other departments,” she said.

Director of Elementary and Special Education Susan Van Liew stated, “The Superintendent does not necessarily have to know everything, but will need to be collaborative to find the answers.”

Director of Secondary Education/Principal Jon Zagel said the Board should be proud of the work done at the district level, saying the district is very complex. “They are doing flat out amazing work,” he said. He also stated collaboration is key in the next superintendent.

The three administrators identified seven elements to a successful superintendent in LCSD:

- 1) Let go of having all of the answers.
- 2) Learn to listen.
- 3) Build personal relationships.
- 4) Establish trust.
- 5) Keep commitments.
- 6) Have diversity of thought.
- 7) Learn to resolve conflict.

Summing up, the administrators noted that the newness in several key positions, collaboration skills, and communication/listening (plus needs identified in the twelve departments they spoke with) are their suggestions as to what a new superintendent will need to focus on.

Superintendent Search Calendar

Consultant Jean Turner and Secretary Laurie Urquhart presented a proposed Superintendent Search Calendar. Ms. Turner noted the “draft” nature of the schedule, saying it was purposefully left in draft form so that adjustments could be made along the way.

Ms. Turner reminded board members of “homework” assigned to them by Superintendent Rinearson. He asked them to consider ‘how you want the new superintendent to be,’ and to send their comments to Laurie Urquhart by October 13.

Board members were also asked to send any comments or corrections on the calendar to Ms. Urquhart. Information about the search is being shared in several ways, including a page devoted to it on the district website, using social media, a three question survey about qualities the next superintendent should have, planned meetings with students, staff and community, and a special edition of District Dialog.

The meeting adjourned at 8:25 p.m.

Superintendent

Chairman