

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors**  
**Wednesday, February 15, 2017 – 7:00 p.m.**  
**Sam Case Elementary School**  
**Newport, Oregon**

**Minutes**

- PRESIDING:** Ron Beck, Chairman
- Present:** Ron Beck, Chairman; Amanda Remund, Vice Chairman; Liz Martin, Kelley Ellis, Directors
- Also Present:** Steve Boynton, Superintendent; Laurie Urquhart, Secretary
- Excused:** Karen Bondley, Director
- Handouts:** Financial Statements, 1/31/17; Nutrition Services Newsletter, February, 2017; LCSD Enrollment, 1/31/17

**Call to Order- Establishment of a Quorum**

Chairman Beck convened the meeting and called the session to order at 7:00 p.m. with a quorum of four board members present. Director Bondley was excused from the meeting.

**Communications**

Sodexo Food Services Director Patty Graves distributed a newsletter, and noted a new “box lunch” program is launching at district high schools. Students will be able to pre-order lunch for club meetings during the lunch hour; kitchen staff will deliver the lunches to their meeting rooms.

She also noted “future chefs” competition will take place Saturday, March 11<sup>th</sup>, 9:00 a.m. at Newport High’s cafeteria, and said she is seeking two judges for the event.

**Board Reports**

Zone 5 Director Amanda Remund reported the girls’ basketball team had four wins this year, after going winless for several years. She noted Waldport High held a “Mr. WHS” contest, and said Blue Mountain College will be signing two WHS students to attend school and join their baseball team.

Chairman Ron Beck congratulated the Newport High jazz band, who placed third at the recent jazz festival. He also gave kudos to the saxophone section for their “best section” award at the festival.

**Sam Case Report**

Fourth grade teacher Jenna Samoylich reported the school sought to balance academics and character. To accomplish this, she organizes monthly character building themes that all teachers work on. In addition,

she guides a leadership program (Cubs RISE- **R**espect, **I**nspire, **S**erve, **E**ngage) for students focusing on character education and service learning. Students have participated in a canned food drive, made Thanksgiving baskets for families in need, and held the first annual talent show. Thirty students participated, and approximately 450 people attended the event.

### **West Area Report**

**Sam Case Principal Tiana Tucker** reported the school serves 450 students with 17 teachers. She noted 15 of the 17 are rated at .5 for reading, and 16 of 17 are at .5 for math (meaning these classes have achieved at least half a year's growth in each subject).

Thirty-six students are participating in Battle of the Books, so attend book club each week. Ms. Tucker noted that February is "Love of Reading" month. A group of students is performing a tribute to Dr. Seuss and traveling to other local schools and pre-schools to perform their tribute.

The school enjoys great community partnerships with several organizations, including Oregon Coast Community College, the Hatfield Marine Science Center and OMSI. OMSI donated funds for all fifth grade students at the school to attend outdoor school at their Coastal Discovery Center in March. Newport Rotary presented dictionaries to all third grade students. Ms. Tucker showed a video of the students receiving their dictionaries.

### **Financial Reports**

Director of Business Services Julie Baldwin reported nothing unanticipated during January. The ending fund balance was adjusted to reflect what is expected at the end of the year. ADM remains constant, and interest rates increased slightly.

The district continues to expend funds keeping the next four years in mind, as legislative allocations are unsure for the coming bienniums. The Investment Report will be distributed to the Board electronically.

### **Superintendent's Report**

Superintendent Boynton recognized Newport High's IB Spanish students, five of whom will be helping at an upcoming City of Newport visioning event. The students will help translate, and will share their thoughts on the future of the City.

Mr. Boynton recognized Taft 7-12 music teacher Andy Hordichok, awarded third place in a nationwide Music Educator of the Year search, of 2,500 teachers nominated. Congratulations to Mr. Hordichok!

Newport Middle sixth grade students Karen Partida and Alana Price are finalists in a national hand washing design contest. The winner will receive a \$500 donation to his/her school.

Taft 7-12 raised approximately \$3,200 for cancer awareness and research during cancer awareness month. One activity was a basketball game when both girls and boys varsity teams wore pink uniforms. Several events took place over the month; all proceeds went to the North Lincoln Hospital Foundation.

Taft Elementary and Sam Case are the recipients of \$20,000 and \$7,000 grants respectively from OMSI for outdoor school. Students will visit the Coastal Discovery Center in South Beach in March.

The Superintendent wished Director Kelley Ellis a belated happy birthday and gave early birthday wishes to Karen Bondley.

### **Approval of the Consent Calendar**

**Motion 16/17-25**

On motion of Director Remund, seconded by Director Ellis, the Board unanimously approved Consent Calendar items, including:

- **Minutes, January 11, 2017 Regular Session;**
- **Minutes, January 25, 2017 Work Session;**
- **Regular Personnel Items;**
- **Admission of Non-Resident Students (Zero);**
- **2017/18 ESD Resolution Services.**

### **Approval of Paying Agents, Bonds**

**Motion 16/17-26**

On motion of Director Martin, seconded by Director Remund, the Board unanimously approved changing the 2011 general obligation and qualified school construction (QSC) bonds paying agent from Wells Fargo to U.S. Bank.

Director of Business Services Julie Baldwin explained that Wells Fargo is the current paying agent for the bonds. In June 2016 they failed to meet their obligations in communicating with the District regarding the IRS subsidy payment. As a result, the QSC bondholders were paid a day late. This failure to LCSD and the state of Oregon (who holds the guaranty for payment) forced LCSD to file a Material Event notice publicly via the Electronic Municipal Market Access system. This event will also have to be disclosed in future bond offering documents, which could be a less than positive factor to cautious investors.

Bond Counsel Ann Sherman and Underwriter Carol Samuels suggested the District change paying agents from Wells Fargo to US Bank. Wells Fargo changed its focus away from the bond paying agent business and no longer has a Portland branch. They have also reduced staff in other states that were handling current customers, and no longer accept new paying agent customers.

Due to the timing of the IRS filing for subsidy and the 60-day notice of cancellation required by Wells Fargo, Board approval was necessitated at the February 15<sup>th</sup> meeting.

### **Resolution, Classified Employees Week**

**Motion 16/17-27**

On motion of Director Remund, seconded by Director Ellis, the Board unanimously approved Resolution 16/17-6, proclaiming the week of March 6-10, 2017 as “Classified Employees Week” in LCSD. Chairman Beck read the proclamation to the audience and thanked Classified employees for their contributions to the district and hard work.

### **Suspension of Policy DG, Banking**

Policy DG, Banking specifies the Board will solicit competitive quotes regarding district banking needs every five years, with the possibility of extending on an annual basis another three years.

Oregon Coast Bank is the District's depository for district funds. The District is extremely satisfied with the service provided by Oregon Coast Bank, and wishes to retain their services.

In order to retain the bank as the District's depository of funds, the board needs to consider suspending Policy DG for a period of time. The board will consider this action at the next board meeting.

### **Superintendent Evaluation**

Chairman Beck noted the board completed the annual evaluation of Superintendent Boynton using a new evaluation instrument based on four board-developed goals for the Superintendent.

The Board commended the Superintendent on his management of fiscal resources, as evidenced in part by the "clean" audit, and noted their encouragement with respect to student growth and achievement.

Board members also noted the expansion of career/technical education opportunities.

Mr. Beck noted the board will be working with Mr. Boynton on a contract, and said the Superintendent would seek no additional compensation, given the current state financial picture. The Chairman thanked the Superintendent for his good work, and Mr. Boynton responded with "I work with a lot of great people to make it happen."

### **Discussion on Revised, New, Deleted Policies and/or Administrative Rules**

The Board met in a work session in late January to discuss several policies suggested for revision by OSBA. The policies and/or administrative rules were presented as discussion items at the February 15<sup>th</sup> meeting, including:

- EFAA-AR, School Meals
- GBM, Staff Complaints
- GBMA, Whistleblower (new policy)
- GCBDC/GDBDC-AR, Eligible Employee Request for Domestic Violence, Harassment, Sexual Assault or Stalking Leave (new A.R.)
- GCDA/GDDA, and accompanying A.R. Criminal Records Checks/Fingerprinting
- IGAI, Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education
- IGCA, Post-Graduate Scholar Program (still being developed)
- IGDF, Student Fund Raising Activities
- JFC, Student Code of Conduct
- JG, Student Discipline
- JHCDA, Prescription Medication
- JHCD/JHCDA-AR, Nonprescription/Prescription Medication
- BBAA, Individual Board Members Authority
- BD/BDA, Board Meetings
- BDC, Executive Sessions
- BDC-AR, Executive Session (delete)
- ECACB, Unmanned Aircraft
- KGB, Public Conduct on District Property

The Board will consider the policies at the March, 2017 meeting. Administrative rules do not generally need board approval.

The meeting adjourned at 7:55 p.m.

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Chairman

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Superintendent