

**LINCOLN COUNTY SCHOOL DISTRICT**

**Board of Directors**

**Tuesday, April 12, 2016 – 7:00 p.m.**

**Toledo Elementary School**

**Toledo, Oregon**

**Minutes**

**PRESIDING:** Liz Martin, Chairman

**Present:** Liz Martin, Chairman; Karen Bondley, Vice Chairman; Ron Beck, Kelley Ellis, Amanda Remund, Directors

**Also Present:** Steve Boynton, Superintendent; Laurie Urquhart, Secretary

**Handouts:** Addendum, Corrected 3/31/15 Minutes; Financial Reports 3/31/16; District Enrollment 3/31/16; Toledo Elementary Parent Involvement Menu

**Call to Order- Establishment of a Quorum**

The school board met in regular session on April 12, 2016 at Toledo Elementary School with approximately 30 members of the staff, media and patrons present.

**Communications**

Chairman Martin noted the receipt of a written communication from Irene Shipley of Newport.

Food Services Director Patty Graves presented a PowerPoint on the recent “Future Chefs” competition, and thanked Facilities/Maintenance staff for delivering tables and chairs for the competition. Chairman Martin served as one of the judges for the event.

Ms. Graves noted a cooking class was held over spring break. She presented a \$2,000 scholarship check from Sodexo Food Services to fund four \$500 scholarships (one to each regular high school). This is a long-standing tradition by the district’s primary contractors (food, custodial, and transportation).

She reported that the Food Services department was audited five times this year by different entities; all audits were passed successfully.

Sodexo Custodial General Manager Greg Rodocker also presented a \$2,000 scholarship check to the district. Chairman Martin expressed sincere thanks on behalf of the board and district for these contributions.

**Board Reports**

Director Remund recognized Waldport High senior Eston Smith for his acceptance into West Point Academy. She noted that four other WHS students were awarded full scholarships to Oregon State University.

Vice Chair Karen Bondley met with Rep. Kurt Schrader during his recent visit to the area.

Director Beck reported the Newport High marching band was accepted to the Portland Grand Floral parade. The current band director is a graduate of Newport High, and was marching with the band the last time they performed in the Grand Floral parade 12 years ago.

Chairman Martin noted great things are happening at all district schools, and gave kudos to Newport High for the positive climate and culture there.

### **Student Representative**

Toledo Elementary Principal Sandy Mummey noted the school has monthly character themes such as perseverance. Second grade students Lily, Hope and Kaylani read letters they wrote to Toledo Elementary mascots Basil and Baxter about what it means to be a self-directed learner at Toledo Elementary.

Fifth grade students Ginny and Lillibelle also read letters on the same topic.

### **East Area Report-**

**Toledo Elementary Principal Sandy Mummey** presented a framed picture of Basil and Baxter drawn by a student to Director Kelley Ellis.

She noted the school will be part of the ODE TAPP grant, designed to improve attendance of Tribal students at Toledo Elementary and Siletz Valley School. Attendance in general has improved at the school (from 92% last year to 93.8% this year), though there is still work to do.

Principal Mummey noted she holds monthly “coffee with the principal” meetings, and said parents and staff developed a “parent involvement menu” to help parents support their children.

She reported teachers meet in teams at least monthly to examine student data. They are creating handbooks that highlight resources and strategies to focus on mathematics, culture/climate and balanced literacy.

**Toledo Jr./Sr. High Principal Clint Raever** noted attendance at that school has fluctuated over the last year, but is a focus at the school. He noted the school offered 15 varsity sports this year, and all of them had a GPA of 3.0 or above, the only school in the district to do so. Toledo Jr./Sr. High is rated 13<sup>th</sup> of 43 schools at their level in the OSAA Oregonian Cup standings, recognizing outstanding achievement in the classroom and achievement in athletics. Mr. Raever attributed this to committed teachers, after school study hall, Friday school, the trimester system and outstanding coaches.

The school’s Vex Robotics teams won third place in state competition in the world division, and placed 2<sup>nd</sup> in the gold division. The gold division team is an all-girls team, the only such team at the competition.

Principal Raever commended senior student Savanna Rilatos for her acceptance to both Brown and Dartmouth Universities. She will decide soon which school she will be attending.

## **Financial Reports**

Business Manager Julie Baldwin reported local revenue (county school fund and timber revenue) has increased this year, but will not mean additional revenue to the district. The district will have to repay the funds in May 2017.

Ms. Baldwin reported the ending fund balance continues to grow, as planned. “We saved money this year to spend in the coming year,” said Baldwin.

An eight to ten percent reduction in revenue is expected in the 2017-19 biennium, so staff is building the budget for next year to be sustainable, said Baldwin.

District enrollment has dipped slightly. Interest rates are increasing slightly.

Ms. Baldwin gave kudos to Accounting Specialist Jamie Nicholson and Sodexo Food Services Director Patty Graves for their stellar work together on the several audits of food services this year.

## **Superintendent’s Report**

Superintendent Boynton recognized Waldport High senior Eston Smith, who was admitted to West Point Academy. One of the many requirements of admission to this school is a nomination from a member of Congress; Eston was nominated by all Oregon members of Congress.

Mr. Boynton thanked the anonymous Newport donor for once again providing JC Market gift cards for groceries. The donor provided \$7,500 for the gift cards and JC Market gave a 10% discount, resulting in \$8,250 in gift cards. The cards will be divided by student population between the four schools in Newport. This is the second such donation from this donor this year.

The Superintendent thanked Oregon State Police volunteers for partnering with LCSD to provide periodic patrols at schools in Waldport, Newport and Lincoln City. The goal is to provide a visible presence to promote a safe school climate and deter criminal or other undesirable behavior.

Mr. Boynton reminded the board of a work session to develop goals on Tuesday, April 26, 6:30 p.m. at the Boone Center. He reported Kindergarten registration is ongoing the week of April 11<sup>th</sup> through 15<sup>th</sup>, and that three Newport schools are piloting an online registration system for returning students.

The Superintendent noted the LCSD Educator Fair is scheduled for Saturday, April 23 from 10 a.m. to 2 p.m. at Newport High School. The fair is intended to provide information to prospective teachers for the coming year.

## **Approval of the Consent Calendar**

**Motion 15/16-31**

On motion of Director Remund, seconded by Director Beck, the Board unanimously approved Consent Calendar items, including:

- Minutes, March 8, 2016 Regular Session;**
- Minutes, March 15, 2016 Work Session;**
- Regular Personnel Items;**

- Contract, Director of Technology;**
- (Added Item) Revised Minutes, 3/31/15 Special/Work Sessions.**

**Approval of Pauly Rogers Approved for Audit Services**

**Motion 15/16-32**

On motion of Director Bondley, seconded by Director Remund, the Board unanimously approved Pauly, Rogers & Co., P.C. for audit services for the July 1, 2016 through June 30, 2021. The firm has provided audit services to the district since 1997; staff is extremely pleased with their service.

**Approval of Reorganization of Taft 7-12, Toledo Jr./Sr.,  
Crestview Heights- Grades 7 and 8**

**Motion 15/16-33**

On motion of Director Beck, seconded by Director Bondley, the board unanimously approved the reorganization of Taft 7-12, Toledo Jr./Sr. High and Crestview Heights Schools so that grades 7 and 8 are separate entities from the other grades at the respective schools for ODE reporting purposes. This will enable staff and external stakeholders to be able to compare schools more efficiently with like grades compared to like grades.

The location of the schools will not change. The three schools have administrative teams in place that will have specific responsibilities for grades 7 and 8, and the seventh/eighth graders will have a separate lunch time and a 7-8 specific class schedule. There will be “middle school” teachers and/or “high school” teachers at the appropriate levels.

The desired outcome for this change is to help the district find a better way to understand assessment and data.

**2016/17 School Calendars Tabled**

**Motion 15/16-34**

On motion of Director Beck, seconded by Director Bondley, the board unanimously tabled the 2016/17 area calendars. The agenda item was tabled until the May board meeting due to an unresolved dispute.

**Approval of Teacher Appreciation Week**

**Motion 15/16-35**

On motion of Director Bondley, seconded by Director Remund, the board approved Resolution 2015/16-5, proclaiming May 2-6, 2016 as “Teacher Appreciation Week” in LCSD. Teacher appreciation week is a time set aside to recognize the vital role of teachers. Chairman Martin read the proclamation to the audience and thanked teachers for their important work. She also urged parents and community members to join with it in honoring teachers for their critical work.

**PACE- Joinder to Trust Agreement**

Oregon law requires that self-insured public entity programs be formed through an intergovernmental agreement between the participating entities. The district has such a program through PACE, which has been recently revised. The two substantive changes to the agreement are a new dispute resolution process and the ability of PACE Trustees to serve up to three terms of three years each.

In order for the district to continue receiving PACE insurance benefits, the board must adopt a “Joinder of Trust Agreement” no later than June 30, 2016. This agreement principally states the parties agree to the changes in the intergovernmental agreement. The joinder will return for the board’s consideration at the May board meeting.

**Information on Policy Re-Write**

The district began a rewrite of all district policies last school year. The board met in a total of eight work sessions over the last year and a half, Principal Aaron Belloni and staff met with OSBA representatives several times and spent many hours reviewing suggested policies versus current ones.

The project is nearing completion. Draft policies will be posted on the district website as soon as the last few policies are completed by staff. The draft policies will be available for viewing on the district website, with the goal of the board adopting all of the policies at either the May or June board meeting, to become effective July 1, 2016.

The meeting was adjourned at 7:54 p.m.

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Chairman

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Superintendent