

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors- Work Session**  
**Tuesday, January 23, 2018- 6:00 p.m.**  
**Newport High School- Room W19**  
**Newport, Oregon**

**Minutes**

**PRESIDING:** Ron Beck, Chairman

**Present:** Ron Beck, Chairman; Amanda Remund, Vice Chairman;  
Karen Bondley, Liz Martin, Jenny Demaris, Directors

**Also Present:** Tom Rinearson, Superintendent; Tiana Tucker, Director of Human Resources; Laurie Urquhart, Secretary

**Call to Order- Establishment of a Quorum**

Chairman Beck convened the meeting and called the work session to order at 6:00 p.m. with a quorum of all five board members present.

**Screening Training**

Chairman Beck thanked the screening committee for attending the meeting and noted the work session is intended as a training for the screening committee. The work session would be followed by an executive session; anything discussed during the executive session must remain there. The executive session will remain open through Friday, January 26. He thanked all for their time.

Superintendent Rinearson noted the screening committee was appointed by the board, so its members are now agents of the board. He reiterated that what is said in executive session may not be repeated outside of the room; if this occurs, it is reportable. "This is especially important, said Rinearson, since many times the applicants have not yet told their district of their intentions. We have lost candidates this way."

He explained the contents of the 'screener packets', and asked all to sign the confidentiality agreements. The packets included the search calendar, the approved list of superintendent qualifications, a blank application, screening instructions, screening worksheets and a form on which to list the screener's top candidates. Mr. Rinearson said the wide variety of people on the screening committee would provide balance to the process.

There were 18 applicants; three did not complete their applications so did not move forward.

“It is important when you read the paperwork, to read what is in the letters as well as what is not.” He said the yellow worksheets were intended for the screeners use only. “The executive session will remain open until Friday at 6:00 p.m. Please let Laurie know if you need another time,” he added.

Peter Lohonyay asked if it is acceptable to discuss the candidates with other screeners while in the executive session; it is. Mr. Rinearson stated that screeners should not Google anyone.

He noted the screening committee members would not know which candidates are selected for interview.

The meeting recessed to executive session at 6:20 p.m.

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Chairman

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Superintendent